



### Coronavirus (Covid-19) Pandemic Risk Assessment

*This Risk Assessment will be updated regularly in light of new information from the Government, Public Health England and the Local Authority.*

*This Risk Assessment should be read in conjunction with the updated Risk Assessments we have in place for various locations and activities throughout school.*

#### Underlying principles based on current government guidance

The current guidance from DfE from 21<sup>st</sup> January 2022 advises:

All Students should now be attending school. We ask that schools:

- review and where necessary,
- update your risk assessment make sure you are following the system of controls to minimise the risk of infection, including engaging with the asymptomatic testing programme,
- have a contingency plan in place for outbreaks in your school or changes in restrictions
- communicate any changes in your processes to parents
- Any Students not attending their setting because they are following public health advice should receive remote education.

Our intention is to mirror the DfE's priority to deliver face-to-face, high quality education to all students and students whilst recognising that it may not be possible to offer in-school provision for all children in the event of:

- inability to maintain safe staffing levels in the event of significant numbers of staff self-isolating;
- the re-imposition of bubbles or other restrictions in the event of a local outbreak;
- where individual children are one of the very small number of students under paediatric or other specialist care and their GP or clinician has advised them not to attend or are self-isolating in line with public health advice.

#### Context

All students at Pield Heath House School have learning disabilities and most have complex learning needs, which impact upon their understanding of personal space, social interactions and require significant personal contact with teaching and support staff. It is acknowledged that strict adherence to the 2m or 1m+ metre rule (depending on context) is not always going to be possible.

PHHS will adopt protective measures in a way that:

- addresses the risks identified in this risk assessment
  - work for the setting and the individual, often complex, needs of the student and young people they teach
  - allows them to deliver a broad and balanced curriculum, including full educational and care support for Students and students within the constraints outlined above
  - in the spirit of co-production, risk assessments for student and young people with education, health and care (EHC) plans should involve parents and incorporate the views of the child or young person over
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#### System of controls to minimise risk across the setting

This is the set of actions PHHS must take.

## Prevention

### You must always:

1. Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (Covid-19) symptoms, or who have someone in their household who does, do not attend school.
2. Where recommended, the use of face coverings in schools – Note that exemptions apply for certain groups of individuals including those who cannot put on, wear or remove a face covering because of a physical impairment or disability, illness or mental health difficulties speak to or provide assistance to someone who relies on lip reading, clear sound or facial expression to communicate
3. Clean hands more often than usual.
4. Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach.
5. Introduce enhanced cleaning, including cleaning frequently touched surfaces often using standard products, such as anti-bacterial detergents and bleach.
6. Maintain social distance where possible.
7. Always keeping occupied spaces well ventilated

### In specific circumstances

8. Where necessary, wear appropriate personal protective equipment (PPE) in specific circumstances.
9. Promote and engage in asymptomatic testing.

### Response to any infection

10. Engage with the NHS Test and Trace process.
11. Manage confirmed cases of coronavirus (Covid-19) amongst the school community.
12. Contain any outbreak by following local health protection team advice.

Risk	Who might be affected	How might they be affected?	Risk (L, M, H)	Current control measures  (what are we doing to control the risk)	Person/s responsible	When	Risk Reduction  (L, M, H)
Safeguarding arrangements	Students	Signs and abuse are not identified and followed up leading to a child	Medium	<ul style="list-style-type: none"><li>• Normal safeguarding procedures will apply for in-school provision, reflecting any changes from the latest 'Keeping children safe in education' statutory guidance</li><li>• Our Policies will include arrangements to cover any period of restrictions which may be introduced or where a child is not in school and receiving at-home support</li><li>• The safeguarding team will continue to monitor the effectiveness of the arrangements and amend if necessary</li></ul>	All staff	Ongoing	Low

Risk	Who might be affected	How might they be affected?	Risk (L, M, H)	Current control measures  (what are we doing to control the risk)	Person/s responsible	When	Risk Reduction  (L, M, H)
		coming to harm					
Inadvertent transmission to others through being on site See also sections relating to specific aspects of operations and testing arrangements	Staff, Students, visitors	Contracting coronavirus and/or passing onto others	Medium	<p>Staff and students</p> <ul style="list-style-type: none"> <li>Students, staff and other adults should follow public health advice on when to self-isolate and what to do. They should not come into school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due to the risk of them passing on COVID-19 (for example, they are required to quarantine)</li> <li>If anyone tests positive with an LFD, they must self-isolate in line with the stay-at-home guidance. Those testing positive are able to end their self-isolation after day 5, provided they return negative LFD tests on days 5 and 6 as per current guidance.</li> <li>Staff and Students contacted by NHS Test and Trace as a close contact will be advised to take a PCR test.</li> <li>Individuals are not required to self-isolate if they live in the same household as someone with COVID-19, or are a close contact of someone with COVID-19, and any of the following apply: <ul style="list-style-type: none"> <li>they are fully vaccinated</li> <li>they are below the age of 18 years 6 months</li> <li>they have taken part in, or are currently part of, an approved COVID-19 vaccine trial</li> <li>they are not able to get vaccinated for medical reasons</li> </ul> </li> </ul> <p>Instead, they will be contacted by NHS Test and Trace, informed they have been in close contact with a positive case and should take an LFD test every day for 7 days, or until 10 days since their last contact with the person who tested positive for COVID-19 if this is earlier. The daily test should be taken before leaving the household for the first time that day.</p> <ul style="list-style-type: none"> <li>Where a Student lives with someone who has tested positive for COVID, the school will discuss the best approach with the parent/carers, which may mean the school agrees that the Student does not attend school until such time as they have a negative PCR test returned. Where this is agreed, the Student will receive remote education whilst not in school.</li> <li>If anyone in school develops symptoms, they must be sent home and they should follow public health advice <ul style="list-style-type: none"> <li>advised to follow the current guidance for households with possible or confirmed coronavirus (COVID-19) infection</li> </ul> </li> <li>Support for at-home testing of staff and secondary-aged Students will continue and in-school Asymptomatic Testing will continue to be maintained as required by current guidance including for all secondary-aged Students on their return in January 2022</li> </ul>	All staff, students, parents, contractors, and other visitors	Ongoing	Medium

Risk	Who might be affected	How might they be affected?	Risk (L, M, H)	Current control measures (what are we doing to control the risk)	Person/s responsible	When	Risk Reduction (L, M, H)
				<ul style="list-style-type: none"> <li>Secondary aged Students should receive an LFD test, on their return in the spring term. After this test on return, Students should continue to test in line with government guidelines. Staff will continue to test twice a week. If a child or member of staff tests positive, they should remain at home and follow public health advice</li> </ul> <p>Staff specific</p> <ul style="list-style-type: none"> <li>Staff will be expected to commit to ensuring that any Covid related procedures and protocols will be adhered to</li> <li>Staff continue to maintain and adhere to current operating procedures in relation to current control measures and familiarise themselves with the protocols if they become symptomatic</li> </ul> <p>Student specific</p> <ul style="list-style-type: none"> <li>Maintain Asymptomatic Testing in secondary and all-through school for initial testing of secondary-aged Student on their return in January. After this test on return, Students should continue to test in line with government guidelines</li> <li>Continued home-based/remote education and support will be provided to children who are not attending school as a result of conditions set out in the context paragraph above</li> <li>Engagement with parents and carers will continue including their commitment that Students do not come into the school if they have Covid19 symptoms or have tested positive in at least the last 10 days</li> <li>Staff carry out daily monitoring procedures for Students and familiarise themselves with the protocols if they suspect a Student is symptomatic.</li> </ul> <p>Contractors</p> <ul style="list-style-type: none"> <li>Where it is necessary for contractors to visit the school, they will need to comply with the school's Covid control measures in place at that time.</li> <li>Contractors should arrange a prior appointment.</li> <li>Contractors should ensure that their own risk assessments have been updated in respect of current guidance and that these are available to the school as appropriate</li> <li>Contractors will be made aware of the school's Covid control measures.</li> </ul> <p>Other visitors</p> <ul style="list-style-type: none"> <li>All visitors to the school should ideally have a prior appointment but must comply with the school's Covid control measures in place at that time</li> <li>Visitors will be made aware of the school's Covid control measures.</li> </ul> <p>The environment</p>			

Risk	Who might be affected	How might they be affected?	Risk (L, M, H)	Current control measures (what are we doing to control the risk)	Person/s responsible	When	Risk Reduction (L, M, H)
				<ul style="list-style-type: none"> <li>School has established and updated a robust cleaning regime indicating which areas need to be cleaned, the way they will be cleaned, the frequency, and who will carry out that cleaning.</li> <li>The school site is fogged by the cleaners at the end of each school day.</li> <li>Areas of school used by students from all areas of the school i.e. soft play area, sensory room etc. are fogged in between sessions and are only available by prior booking process.</li> </ul> <p>Teaching and associated activities</p> <ul style="list-style-type: none"> <li>Appropriate hygiene controls and measures will continue to be implemented in line with current guidance</li> <li>Similar controls and measures will be developed by the therapy teams Training and development</li> <li>The school will continue to provide and support appropriate training aimed at informing staff about the virus, how to mitigate its risk and the school's Covid control measures.</li> <li>Heads of School will continue to work with staff, ensuring they have an appropriate forum to raise questions, report on any issues, and recommend new ways of working where appropriate</li> </ul>			
Risk of increased transmission due to student journeys to and from school	Students & Staff	Contracting coronavirus and/or passing onto others	Medium	<ul style="list-style-type: none"> <li>Ongoing discussions with dedicated transport providers to agree appropriate safety measures in line with current DfE/HMG guidance and regulations which are in operation at the time, this includes minimising unnecessary risks such as overcrowding and maintaining appropriate cleaning regimes. This currently recommends that children and young people aged 11 and over continue to wear a face covering when travelling to secondary school although the usual exemptions continue to apply.</li> <li>Students and parents are encouraged to consider appropriate personal safety measures when using public transport, in line with current DfE/HMG guidance and regulations which are in operation at the time. Up to 26th January, face covering are mandatory on public and school transport, subject to the usual exemptions. From 27 January, Staff and Students should follow wider advice on face coverings outside of school, including on transport to and from school.</li> <li>Staff briefed on the arrangements to be applied</li> </ul>			
Risk of increased transmission due to staff journeys to and from school	Staff & students	Contracting coronavirus and/or passing	Medium	<ul style="list-style-type: none"> <li>Students and parents are encouraged to consider appropriate personal safety measures when using public transport, in line with current DfE/HMG guidance and regulations which are in operation at the time. Up to 26th January, face coverings are mandatory on public and school transport, subject to the usual exemptions. From 27 January, staff and</li> </ul>	All staff	Ongoing	Low

Risk	Who might be affected	How might they be affected?	Risk (L, M, H)	Current control measures  (what are we doing to control the risk)	Person/s responsible	When	Risk Reduction  (L, M, H)
		onto others		students should follow wider advice on face coverings outside of school, including on transport to and from school.			
Removal of social distancing requirements	Staff, students & visitors	Contracting coronavirus and/or passing onto others	Medium	<ul style="list-style-type: none"> <li>Whilst social distancing is not currently a current requirement, school will continue the implementation of the use of face covering within the communal areas of the school to maintain a safe environment. These may include scaling back communal gatherings, including lunch, and unnecessary visitors. School will continue to review advice and guidance on social distancing along with the advice on the use face coverings, whilst noting the standard exemptions for the latter and the impact of their use on the children's education and welfare.</li> </ul>	All staff	Ongoing	Low
Use of communal areas – toilets, corridors, sports halls, dining hall, outdoor spaces, staff room, offices	Staff, students & visitors	Contracting coronavirus and/or passing onto others	Medium	<ul style="list-style-type: none"> <li>Schools will consider appropriate measures in line with current DfE/HMG guidance and regulations which are in operation at the time</li> </ul>	SLT	Ongoing	Low
Play activities	Teaching staff and students	Contracting coronavirus and/or passing onto others	Medium	<ul style="list-style-type: none"> <li>School will consider appropriate measures in line with current DfE/HMG guidance and regulations which are in operation at the time</li> </ul>	SLT	Ongoing	Low
Outdoor education on-site and off-site visits				<ul style="list-style-type: none"> <li>Use of outdoor spaces in the local area to support delivery of the curriculum will be subject to the appropriate risk assessments and implementation of appropriate control measures as necessary</li> <li>Schools will undertake full and thorough risk assessments in relation to all educational visits and ensure that any public health advice, such as hygiene and ventilation requirements, is included as part of that risk assessment</li> </ul>			
Practical food activities, including dining	All staff and students	Contracting coronavirus and or passing onto others	Medium	<ul style="list-style-type: none"> <li>Strict hygiene rules will continue to be adhered to if cooking with students</li> <li>School kitchen comply with all current guidance for food businesses on coronavirus (COVID-19)</li> </ul>	All staff	Ongoing	Low

Risk	Who might be affected	How might they be affected?	Risk (L, M, H)	Current control measures  (what are we doing to control the risk)	Person/s responsible	When	Risk Reduction  (L, M, H)
Personal care activities	Teaching and support staff and students	Contracting coronavirus and or passing onto others	Medium	<ul style="list-style-type: none"> <li>Strict hygiene rules will continue to be adhered to in line with current DfE/HMG guidance and regulations which are in operation at the time</li> <li>Where the care and interventions that a child or young person ordinarily receives required the use of PPE before COVID-19, that will continue as usual</li> <li>Appropriate PPE should also be used if close contact is necessary</li> <li>Arrangements are in place to ensure that adequate stocks of appropriate PPE are always available in school</li> <li>Staff have been trained how to safely put on, take off and use PPE PHE guidance on putting on and taking off</li> <li>PPE is followed by all staff undertaking personal care</li> </ul>	All staff tasked with providing personal or intimate care	Ongoing	Low
Personal protection & PPE	Staff, students and visitors	Contracting coronavirus and or passing onto others	Medium	<ul style="list-style-type: none"> <li>School will adhere to the current DfE/HMG guidance and regulations which are in operation at the time</li> <li>Most staff in school will not require PPE beyond what they would normally need for their work. If a student or student already has routine care needs that involve the use of PPE, the same PPE will continue to be used.</li> <li>Additional PPE for COVID-19 is only required in a very limited number of scenarios, for example, when performing aerosol generating procedures (AGPs).</li> <li>The guidance on the use of PPE in education, childcare and children's social care settings will be followed in relation to the use of PPE for COVID-19</li> <li>Arrangements are in place to ensure that adequate stocks of appropriate PPE are always available in school</li> <li>Staff have been trained how to safely put on, take off and use</li> <li>PPE</li> <li>PHE guidance on putting on and taking off PPE is followed by all staff undertaking personal care</li> </ul>	All staff tasked with providing personal or intimate care	Ongoing	Low
Personal hygiene	Staff, students and visitors	Contracting coronavirus and or passing onto others	Medium	<ul style="list-style-type: none"> <li>PHHS has provided training and information to staff about the virus and how to mitigate its risk</li> <li>Staff, visitors and contractors will be reminded of the good hygiene protocols in place</li> <li>Students will be reminded as above and supported to achieve this where necessary recognising that not all students will be able to self-manage personal hygiene, including hand washing regimes. Students with complex needs should continue to be helped to clean their hands properly. Skin friendly skin cleaning wipes can be used as an alternative</li> <li>Some students with complex needs will struggle to maintain as good respiratory hygiene as their peers, for example those who spit uncontrollably or use saliva as a sensory</li> </ul>	All staff tasked with providing personal or intimate care	Ongoing	Low

Risk	Who might be affected	How might they be affected?	Risk (L, M, H)	Current control measures (what are we doing to control the risk)	Person/s responsible	When	Risk Reduction (L, M, H)
				stimulant. This will be considered in risk assessments in order to support these students and the staff working with them			
A student or member of staff displaying symptoms of coronavirus whilst at school	Staff, students and visitors	Others contracting coronavirus and or passing onto others	Medium	<p>General</p> <ul style="list-style-type: none"> <li>If anyone in school develops any of the recognised symptoms of coronavirus (COVID-19), however mild, they must be: <ul style="list-style-type: none"> <li>sent home to begin isolation as required by current guidance for households with possible or confirmed coronavirus (COVID-19) infection</li> <li>advised they must arrange to have a PCR test as soon as possible to see if they have coronavirus (COVID-19)</li> </ul> </li> <li>Other members of their household (including any siblings and members of their support or childcare bubble if they have one) should self-isolate in line with current guidance. Individuals are not required to self-isolate if they live in the same household as someone with COVID-19, or are a close contact of someone with COVID-19, and any of the following apply: <ul style="list-style-type: none"> <li>they are fully vaccinated this means 14 days have passed since your final dose of a COVID-19 vaccine given by the NHS</li> <li>they are below the age of 18 years 6 months</li> <li>they have taken part in, or are currently part of, an approved COVID-19 vaccine trial</li> <li>they are not able to get vaccinated for medical reasons</li> </ul> </li> <li>Even if you they do not have symptoms, they should take an LFD test every day for 7 days, or until 10 days since their last contact with the person who tested positive for COVID-19 if this is earlier.</li> <li>Remote education and support will be provided for students in these cases</li> <li>Schools will ask parents and staff to inform them immediately of the results of a test: <ul style="list-style-type: none"> <li>If the PCR test result is negative but they still have symptoms, they may have another virus such as a cold or flu and should stay at home until they feel well, seeking medical attention if there are concerns about the symptoms.</li> <li>They can stop isolating as long as: <ul style="list-style-type: none"> <li>they are well</li> <li>no-one else in their household has symptoms or has tested positive for COVID-19</li> <li>they have not been advised to self-isolate by NHS Test and Trace</li> </ul> </li> </ul> </li> </ul> <p>Staff</p> <ul style="list-style-type: none"> <li>The member of staff immediately removes themselves from the workplace, going to a specially designated room</li> </ul>	All staff tasked with providing personal or intimate care	Ongoing	Low



Risk	Who might be affected	How might they be affected?	Risk (L, M, H)	Current control measures  (what are we doing to control the risk)	Person/s responsible	When	Risk Reduction  (L, M, H)
				<ul style="list-style-type: none"> <li>The member of staff immediately informs the senior management of their symptoms, by phone, from the designated room using their own mobile or the school phone located in the room</li> <li>Should they need to use the bathroom at this time they should use a separate bathroom if possible. The bathroom will then be cleaned and disinfected using standard cleaning products before being used by anyone else.</li> <li>The member of staff will organise for themselves to be picked up, if necessary, and leave the building as soon as possible</li> <li>The rooms in which the member of staff should be thoroughly cleaned and disinfected by staff wearing the appropriate PPE</li> <li>Once the member of staff has left the building, the school will carry out a risk assessment of the rooms that member of staff has been occupying, the people they have been in contact with to collate any information which may be required by the PHE Advice Service or local health protection team (LHPT)</li> </ul> <p>Students</p> <ul style="list-style-type: none"> <li>The school has in place a regime for monitoring the health status of each student each day.</li> <li>The school will maintain appropriate operating protocols in line with current guidance including: <ul style="list-style-type: none"> <li>A window should be opened for fresh air ventilation if possible</li> <li>Appropriate PPE should also be used if close contact is necessary</li> <li>Any rooms they use should be cleaned after they have left.</li> </ul> </li> <li>Any members of staff who have provided close contact care to someone with symptoms, even though wearing PPE, and any other members of staff or students who have been in close contact with them, even if wearing a face covering, do not need to go home to self-isolate unless: <ul style="list-style-type: none"> <li>they develop symptoms themselves (in which case, they should arrange to have a test)</li> <li>they are requested to do so by NHS Test and Trace</li> <li>they have tested positive from an LFD test as part of the school's regular testing programme for staff</li> </ul> </li> </ul>			
Local outbreak	Staff, students and families	Others contracting coronavirus and or	Medium	<ul style="list-style-type: none"> <li>Schools will have an outbreak management plan outlining how they would operate if there were an outbreak in the school or local area. Given the detrimental impact that restrictions on education can have on children and young people, any measures in schools will be considered as a last resort, kept to the minimum number of settings or groups possible, and for the</li> </ul>	All staff	Ongoing	Low

Risk	Who might be affected	How might they be affected?	Risk (L, M, H)	Current control measures (what are we doing to control the risk)	Person/s responsible	When	Risk Reduction (L, M, H)
		passing onto others		<p>shortest amount of time possible.</p> <ul style="list-style-type: none"> <li>As special schools, the threshold indicating when to seek public health advice will be where 2 students and/or staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period.</li> <li>Schools will follow the advice of their Director of Public Health (DPH) as part of their outbreak management responsibilities.</li> <li>Schools will seek public health advice if a student or staff member is admitted to hospital with COVID-19 as this could indicate increased severity of illness or a new variant of concern.</li> <li>In the event that the threshold is reached, schools will review and reinforce the testing, hygiene and ventilation measures they already have in place may wish to seek additional public health advice if they are concerned about transmission in the setting. If the DPH or LHPT judges that additional action should be taken, they might advise the school to take some or all of the other measures described in <a href="#">PHHS Safe document</a>, for example extra testing</li> <li>Schools will continue to review advice and guidance on social distancing along with the advice on the use of face coverings, whilst noting the standard exemptions for the latter and the impact of their use on the children's education and welfare.</li> </ul>			
Staff member or student becomes ill at school which is non-Covid related	Staff, students and families	Death or serious medical emergency	Medium	<p>Where they are seriously ill:</p> <ul style="list-style-type: none"> <li>Follow NHS guidelines.</li> <li>Call 999 if necessary.</li> <li>Isolate the ill person in a separate room if possible – send all other occupants of the room to a place of safety.</li> <li>Implement first aid as necessary.</li> <li>Maintain medical hygiene procedures throughout.</li> </ul> <p>Where they are not seriously ill:</p> <ul style="list-style-type: none"> <li>Where the staff member or student becomes not seriously ill (non Covid related), but sufficiently so to have been sent home under normal operating circumstances they should still do so</li> </ul>	All staff	Ongoing	Low
Student wellbeing	All students	Stress and anxiety resulting from an	Medium	<ul style="list-style-type: none"> <li>Student wellbeing arrangements will continue to be part of the school's approach including relevant interventions and support as well as continued dialogue with individual parents who may have specific concerns, particularly following individual periods of self-isolation or a local outbreak</li> </ul>	All staff	Ongoing	Low

Risk	Who might be affected	How might they be affected?	Risk (L, M, H)	Current control measures (what are we doing to control the risk)	Person/s responsible	When	Risk Reduction (L, M, H)
		extended period out of school and reduced contact with peers		<ul style="list-style-type: none"> <li>The Head of School will continue to keep under review relevant school policies including behaviour and attendance relation to the Covid pandemic as appropriate</li> </ul>			
Staff wellbeing	All staff	Stress and anxiety	Medium	<ul style="list-style-type: none"> <li>Staff wellbeing arrangements will continue to be part of the school's approach including discussions with individual members of staff who may have specific concerns.</li> <li>Head of School will continue to work with staff, ensuring they have appropriate opportunities to raise concerns</li> <li>Staff have access to Employee Assistance Programme</li> </ul>	All staff	Ongoing	Low
Lack of appropriate staff to provide in-school education in a safe and controlled manner	Staff, students and families	Staff may be redeployed and or children may not be able to attend in the short-term	Medium	<ul style="list-style-type: none"> <li>In the event of there being significant numbers of staff absence in school due to Covid-19 (or other illness) or self-isolation, the Head of School will consider a range of options which might include: <ul style="list-style-type: none"> <li>redeployment from other groups</li> <li>reassessing safe and appropriate staff to student ratios, including the temporary closure of classes where necessary</li> <li>deploying appropriately skilled and trained SSAs to lead groups</li> <li>recruiting short-term staff</li> <li>recruiting supply teachers</li> </ul> </li> </ul>	Head of school	Ongoing	Low
First aid provision	Staff, students and visitors	First aider contracting coronavirus or spreading virus to others.	Medium	<ul style="list-style-type: none"> <li>First aiders providing routine first aid treatments will comply with all relevant precautions as set out in current operating procedures in relation to the control measures set out in the guidance and regulations which are in operation at the time</li> <li>Additional PPE for COVID-19 is only required in a very limited number of scenarios</li> </ul>	All staff	Ongoing	Low
Use of alcohol based hand sanitiser	Staff, students and visitors	Alcohol vapours ignited resulting in burns to hands	Medium	<ul style="list-style-type: none"> <li>Wash hands with soap and water wherever possible.</li> <li>Supervision of hand sanitiser use given risks around ingestion. Students with complex needs should continue to be helped to clean their hands properly. Skin friendly skin cleaning wipes can be used as an alternative</li> <li>When using alcohol-based hand sanitisers make sure all liquid is evaporated before smoking, touching any electrical equipment or metal surfaces which may result in a static shock, or any other source of ignition.</li> </ul>	All staff	Ongoing	Low

Risk	Who might be affected	How might they be affected?	Risk (L, M, H)	Current control measures  (what are we doing to control the risk)	Person/s responsible	When	Risk Reduction  (L, M, H)
Cleaning/exposure to virus on objects/surfaces		Contracting coronavirus and or passing onto others	Medium	<ul style="list-style-type: none"> <li>Robust cleaning regimes will be maintained in accordance with current guidance and requirements, indicating which areas need to be cleaned, the manner in which they will be cleaned, the frequency of the cleaning and who will carry out that cleaning</li> <li>Lidded bins are in place in all classrooms for tissues and are emptied regularly.</li> <li>Rooms are well ventilated with windows being kept open where possible. Where doors are propped open to aid ventilation, this is in line with fire safety and safeguarding requirements.</li> <li>Cleaning and other staff are briefed on the cleaning regimes.</li> <li>A supply of antibacterial wipes/alcohol gel is made available in school (including classrooms) to encourage staff/students to help maintain cleanliness in personal work areas</li> <li>Where there is a suspected or confirmed case of Covid-19 within the school, guidance on cleaning and waste in these circumstances is followed.</li> <li>Supplies of cleaning materials, liquid soap, paper towels, tissues, toilet roll, bin bags etc. are maintained to ensure appropriate stocks are maintained and reordered in good time</li> <li>Arrangements are in place for the disposal of clinical and general waste where required</li> <li>Appropriate arrangements are in place for laundering, cleaning, and decontamination of soiled items/equipment in line with national guidance</li> </ul>	Catering & Hospitality Manager	Ongoing	Low
Performing arts provision – music and singing	Staff and students	Contracting coronavirus and or passing onto others	Medium	<ul style="list-style-type: none"> <li>Schools will consider the current control measures set out in relevant and current guidance when planning and delivering performing arts provision</li> </ul>	All staff	Ongoing	Low
Asymptomatic testing	Staff and students	Contracting coronavirus and or passing onto others	Medium	<ul style="list-style-type: none"> <li>Arrangements will be put in place for the testing of secondary age students at the start of the Autumn Term, where these can be self-administered or clinically supported and staff in all schools in accordance with the technical guidance issued by the NHS, PHE &amp; HSE</li> <li>Secondary aged students should do an LFD test, prior to their return in the spring term. Staff will continue to test twice a week at home. If a child or member of staff tests positive, they should remain at home and take a confirmatory PCR test. If this is done within two days of the LFD test, and the PCR comes back negative, this overrides the LFD test result</li> <li>Due to the nature of the learning difficulties of our students, many will be unable to self-administer the test which will therefore be carried out by appropriately trained staff including the school's EHSA</li> </ul>	SLT and staff	Ongoing	Medium

Risk	Who might be affected	How might they be affected?	Risk (L, M, H)	Current control measures (what are we doing to control the risk)	Person/s responsible	When	Risk Reduction (L, M, H)
				<ul style="list-style-type: none"> <li>After the initial mass testing on return to school in the autumn, secondary-aged students' staff will return to routine at-home testing twice a week.</li> <li>Twice-weekly home testing will continue for staff using the approved LFD test kits</li> <li>The school will continue to implement and support self-isolation of staff and students for close contacts as defined in the relevant guidance</li> <li>Individuals who test positive using an LFD test on a school site will need to self-isolate immediately.</li> <li>Anyone using a self-test LFD who has a positive result will need to self-isolate and also book a PCR test. If this is done within two days of the LFD test, and the PCR comes back negative, this overrides the LFD test result.</li> </ul>			
Transmission of COVID-19 due to operation of the in school ATS	All accessing the test facility and those administering the test or self-administering	Contracting coronavirus and or passing onto others	Medium	<ul style="list-style-type: none"> <li>Individuals should not be entering the school with symptoms of Covid-19 as outlined in section 13 and in the school's operating protocols.</li> <li>Testing arrangements, including the associated cleaning operations and waste disposal will take place indoors in a designated area and established in accordance with the technical guidance</li> </ul>	Head of school	Ongoing	Low
Change in government guidance due to rising cases and/or new variants of concern	Whole school community	Contracting coronavirus and or passing onto others	High	<p>To be implemented where HMG implements Plan B (<b>currently in partial effect until 27th January when most remaining restrictions are due to be lifted</b>)</p> <ul style="list-style-type: none"> <li>School attendance remains mandatory.</li> <li>School will continue to review advice and guidance on the use of face coverings, whilst noting the standard exemptions for the latter and the impact of their use on the children's education and welfare and current circumstances in the school.</li> <li>Senior leaders will review which staff can reasonably work from home, where advised as part of the Plan B requirements, whilst maintaining minimising disruption to face-to-face education and care.</li> <li>Schools will follow the guidance on people previously considered to be particularly vulnerable, clinically extremely vulnerable (CEV), and high or higher-risk. Where a student or young person may have received personal advice from their specialist or clinician on additional precautions to take and they should continue to follow that advice and school will support them in that.</li> <li>Regular LFD testing will continue to be encouraged and supported including asking parents, guardians and other visitors to take a lateral flow device (LFD) test before entering the setting where appropriate and secondary aged students should be tested before returning to school for the spring term.</li> <li>All individuals who have been identified as a close contact by NHS Test and Trace, will be required to follow current requirements in place at that time.</li> </ul>	Head of school and all staff	Ongoing	Medium

Risk	Who might be affected	How might they be affected?	Risk (L, M, H)	Current control measures (what are we doing to control the risk)	Person/s responsible	When	Risk Reduction (L, M, H)
				<ul style="list-style-type: none"> <li>The mitigations in this section take precedence over the arrangements outlined in previous sections as necessary.</li> </ul> <p><b>The mitigations in this section take precedence over the arrangements outlined in previous sections as necessary.</b></p>			

#### Risk assessment

##### Declaration of Responsibility

I have read the risk assessment relates to Covid-19 and understand my role and responsibility in implementing the precautionary measures outlined.

If you would like further clarification, please contact the identified members of staff above.

Name:	
Signature:	
Date	

#### Reference documents:

1. [SEND and specialist settings: additional COVID-19 operational guidance](#)
2. [Schools COVID-19 operational guidance](#)
3. [COVID-19: Actions for out-of-school settings](#)
4. [Dedicated transport to schools and colleges COVID-19 operational guidance](#)
5. [COVID-19: cleaning in non-healthcare settings outside the home](#)
6. [Stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#)
7. [The use of personal protective equipment \(PPE\) in education, childcare and children's social care settings](#)
8. [Ventilation and air conditioning during the coronavirus \(COVID-19\) pandemic](#)
9. [Contingency framework: education and childcare settings](#)
10. [When to self-isolate and what to do](#)
11. [Face coverings: when to wear one, exemptions, and how to make your own](#)
12. [19 July guidance on protecting people who are clinically extremely vulnerable from COVID-19](#)
13. [HMG guidance - Covid-19 response: Autumn and winter](#)